# ELPIS REHABILITATION SERVICES (ERS)



"Restoring Your Functional Ability"

**Child Protection Policy** 

# 

#### Introduction

Elpis Rehabilitation Services is committed to providing a safe and secure environment for all individuals, including children, who access our services. As a non-profit community-based organization dedicated to offering free services to persons living with disabilities, we recognize the importance of safeguarding the rights and well-being of children. This Child Protection Policies Manual outlines our approach to child protection and sets forth the procedures and guidelines to prevent and respond to incidents of child abuse or neglect within our organization.

## **Policy Statement**

Elpis Rehabilitation Services acknowledges the inherent vulnerability of children, especially those living with disabilities, and is dedicated to ensuring their safety, protection, and well-being. We are committed to:

- 1. Providing a safe and nurturing environment for children accessing our services.
- 2. Preventing all forms of child abuse, exploitation, and neglect.
- 3. Responding promptly and effectively to any concerns or allegations of child abuse or neglect.
- 4. Promoting awareness and understanding of child protection issues among staff, volunteers, service users, and the wider community.
- 5. Complying with all relevant laws, regulations, and ethical standards related to child protection.

#### **Definitions**

For the purpose of this policy manual, the following definitions apply:

- 1. Child: Any individual under the age of 18 years.
- 2. Child Abuse: Any form of physical, emotional, or sexual harm inflicted upon a child, including neglect, exploitation, and exposure to domestic violence.
- 3. Child Protection: The measures taken to safeguard children from abuse, neglect, exploitation, and other forms of harm.
- 4. Mandatory Reporter: Any staff member or volunteer who is legally obligated to report suspected cases of child abuse or neglect to the appropriate authorities.
- 5. Confidentiality: The duty to protect the privacy and sensitive information of individuals involved in child protection cases.

#### **Procedures**

- 1. **Recruitment and Screening**: All staff and volunteers working with children must undergo a thorough screening process, including background checks and reference checks, to ensure their suitability for working with vulnerable populations.
- 2. **Training and Awareness**: All staff and volunteers will receive regular training on child protection policies, procedures, and best practices. Training will cover recognizing signs of abuse, responding to disclosures, and reporting requirements.
- 3. **Code of Conduct**: Staff and volunteers will be required to adhere to a code of conduct that outlines appropriate behavior and interactions with children. This includes maintaining professional boundaries, respecting children's rights, and refraining from any form of abuse or exploitation.
- 4. **Reporting Mechanisms**: Any staff member or volunteer who suspects or receives disclosure of child abuse or neglect must report it immediately to the designated Child Protection Officer or a supervisor. Reports should be made in accordance with legal requirements and organizational procedures.
- 5. **Response and Support**: Upon receiving a report of child abuse or neglect, the Child Protection Officer will initiate an immediate and appropriate response, which may include conducting an internal investigation, involving relevant authorities, and providing support to the child and their family.

#### 6. Confidentiality:

All information related to child protection cases will be handled confidentially and shared only with individuals who have a legitimate need to know. Staff and volunteers must respect the privacy and confidentiality of children and families involved in child protection cases.

# **Monitoring and Evaluation:**

Elpis Rehabilitation Services will regularly review and evaluate its child protection policies and procedures to ensure their effectiveness and compliance with relevant standards and regulations. Feedback from staff, service users, and other stakeholders will be solicited and used to inform improvements.

### **Conclusion**

Elpis Rehabilitation Services is committed to creating a culture of safety and accountability where children are protected from all forms of harm. By implementing comprehensive child protection policies and procedures, we aim to provide a supportive and nurturing environment where children can thrive and reach their full potential. We encourage all staff, volunteers, service users, and stakeholders to uphold these policies and work together to safeguard the rights and well-being of children in our care.